

Doing the most good

Colorado Springs Yuma Corps

Welcome To Your New Journey In Volunteering!!

Volunteers don't necessarily have the time, they simply have the heart.

We're excited to have you with us!

To get started, please follow these steps:

1. Register Online

Visit https://volunteer.usawest.org to create an account, choose your volunteer area, and complete your profile.

- 2. Complete PTM Training
 - Create an account at **Praesidium Academy**
 - Finish the courses and download your certificate(s)
 - ALERT: YOU CAN USE A SMART DEVICE!
 - If you are a returning volunteer, then please log back in and apply for the area you are interested in and follow the prompt and required training course(s).
 - Upload your certificates to your volunteer account or email them back to me if you are having trouble uploading your certificates to your account.
- 3. Onboarding: You will need to call me to let me know that you are ready to move forward to onboarding. We will need to schedule you for a day to come in. On the day of your onboarding, you may need to submit a Background check if you will be volunteering for a while here. This depends on how many hours you will be here. Please bring a non-expired and valid ID driver's license, State Id or Passport. and processing may take up to 2 weeks. There will be paperwork for you to fill out and print a badge that is mandatory for you to wear during your time here. Everyone is required to wear a badge with their first name and last initial.

Scan the QR Code below to get started!



Jeannette Bernstein Volunteer Coordinator

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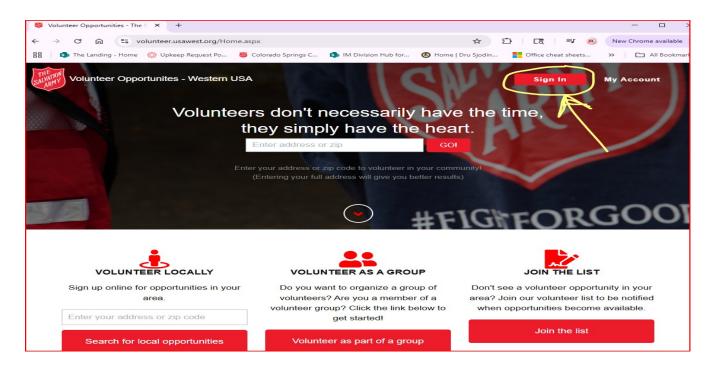


The Salvation Army El Paso County 908 Yuma Street Colorado Springs, CO 80909

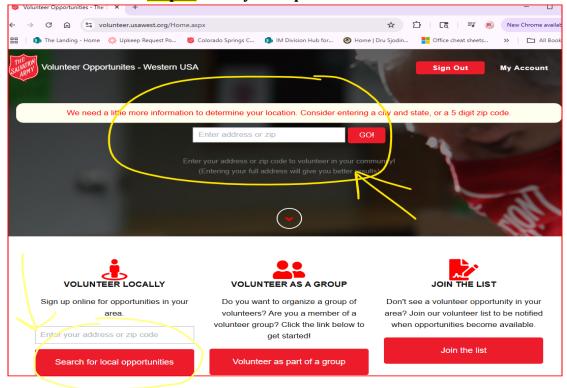
STEPS BELOW FOR CREATING YOUR VOLUNTEER ACCOUNT AND REQUIRED COURSES TO TAKE.

Step 1: Register or login at:

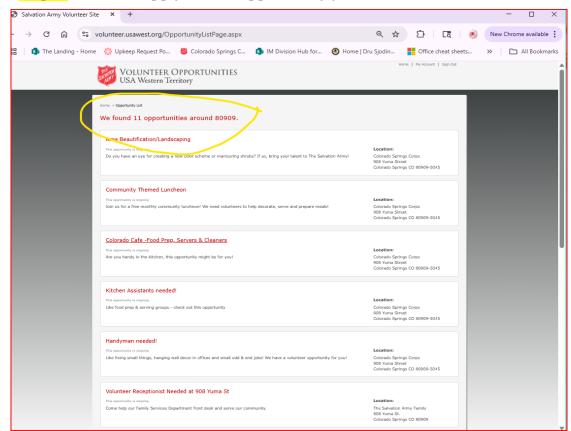
https://volunteer.usawest.org/Home.aspx



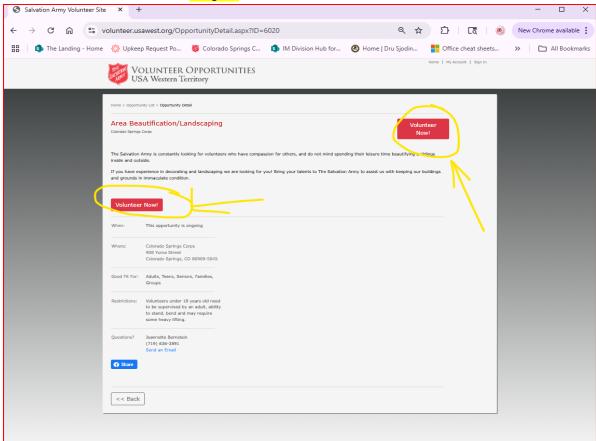
Step 2: Enter your zip code or address



Step 3: Look and apply for the opportunity you would like to volunteer for.



Step 4: Click on volunteer now



STEP 5: Follow all the prompts to finish filling out your online application through https://volunteer.usawest.org. Once you have completed signing up and applying to your desired choice, you are now ready to do your courses through your last step for Praesidium in Step 6.

Step 6:





How to Enroll in Praesidium Online Training

- 1. Go to: https://www.praesidiumacademy.com/redeem
- 2. Enter your name, email, and create a password
- 3. <u>Use this registration code:</u> reg-salvationarmywest-138-intermountaindivision
- 4. Click Validate, agree to the terms, then click Redeem
- 5. Save your login info
- 6. Answer the registration questions and click **Save & Continue**
- 7. Scroll down to start the required 3 courses (on right hand side in bold black)
- 8. When finished, email or bring your certificates to us

CLASSES ARE OFFERED IN ENGLISH AND SPANISH. PLEASE CHOOSE THE **CORRECT LANGUAGE**

Regular Volunteers:

Volunteers that will NOT be working with children and vulnerable adults must complete all the courses!!

- 1. Online Policies: Salvation Army **Western Territory**
- 2. Meet Sam
- 3. Salvation Army Social Media

